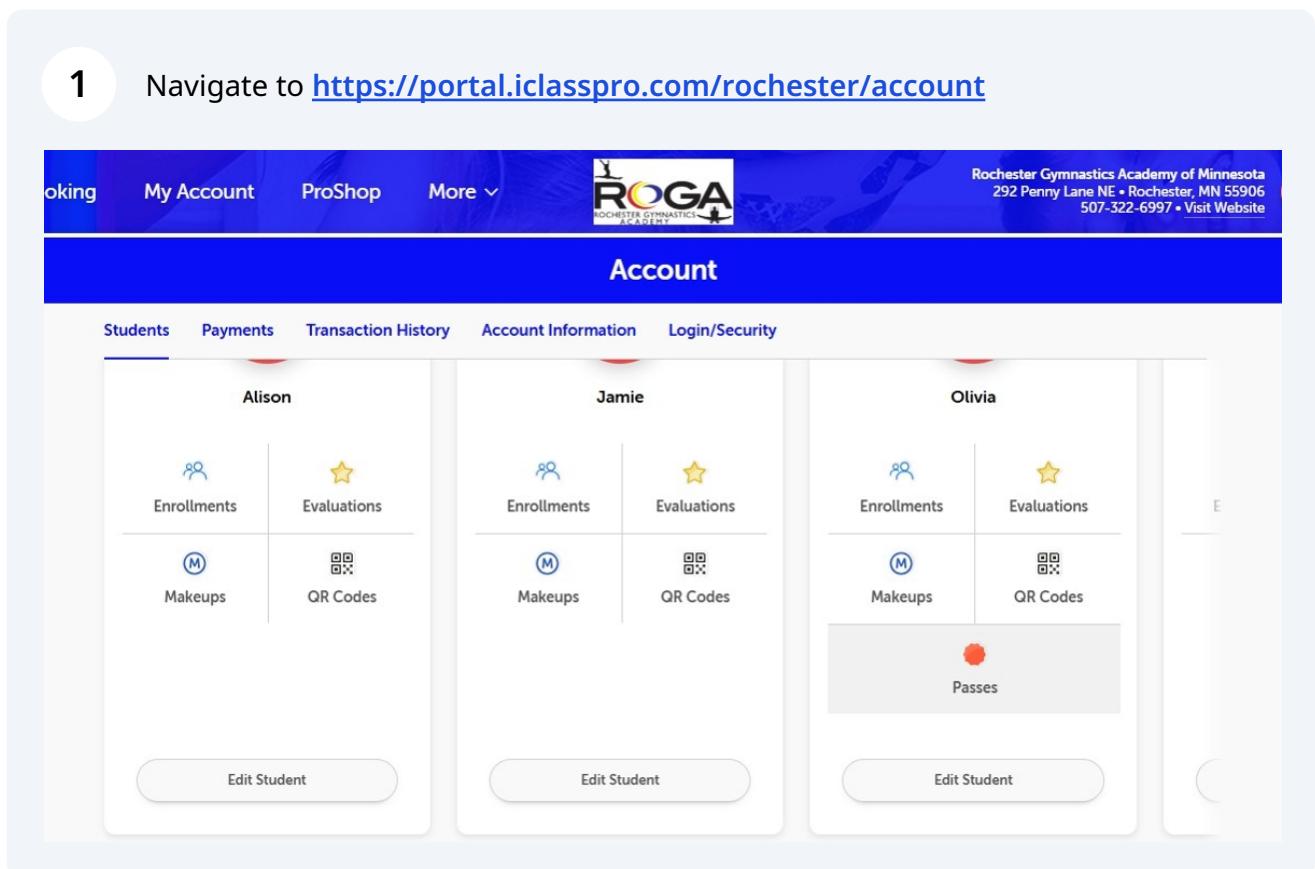


How to Use a Punch Pass for the Adult Gymnastics Class

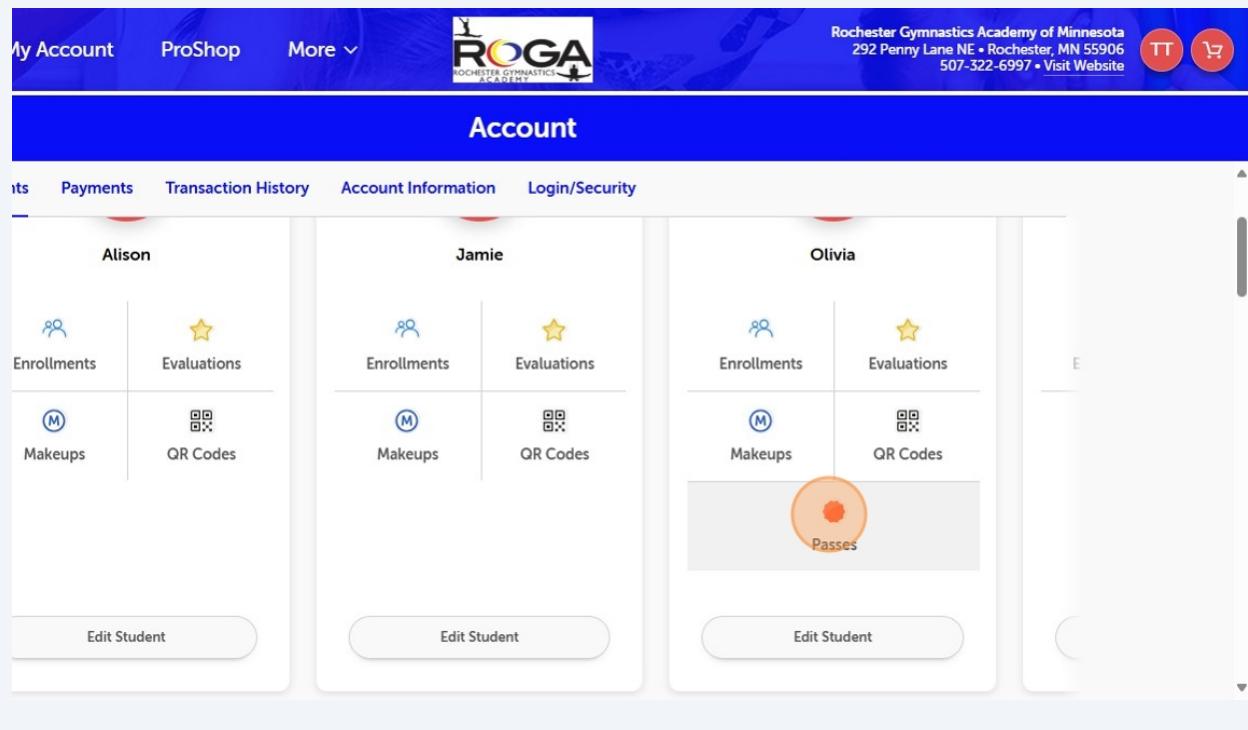
- 1 Navigate to <https://portal.iclasspro.com/rochester/account>



The screenshot shows the 'Account' page of the iClassPro portal for Rochester Gymnastics Academy. The top navigation bar includes 'My Account', 'ProShop', and 'More'. The ROGA logo is in the top right. The main content area is titled 'Account' and shows three student profiles: Alison, Jamie, and Olivia. Each profile has sections for 'Enrollments', 'Evaluations', 'Makeups', and 'QR Codes'. The Olivia profile also features a 'Passes' section with a red punch hole icon.

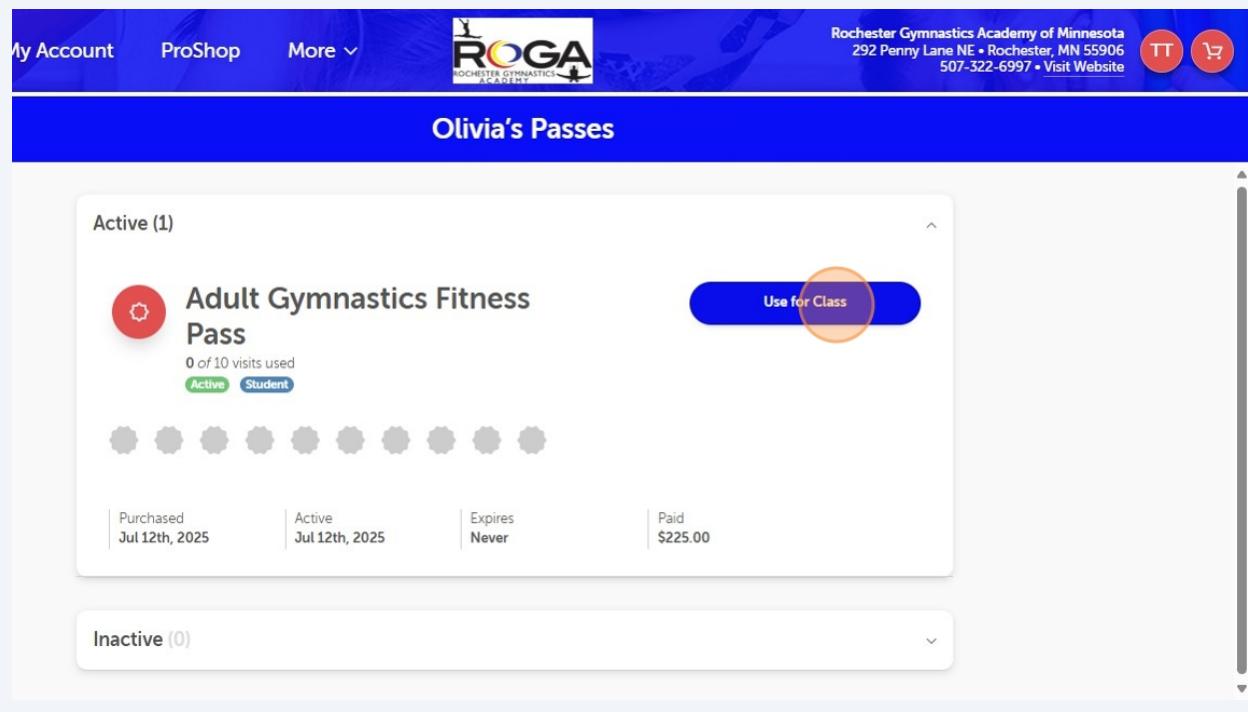
Students	Payments	Transaction History	Account Information	Login/Security
Alison				
Enrollments	Evaluations			
Makeups	QR Codes			
Edit Student				
Jamie				
Enrollments	Evaluations			
Makeups	QR Codes			
Edit Student				
Olivia				
Enrollments	Evaluations			
Makeups	QR Codes			
 Passes				
Edit Student				

2 Click on passes.



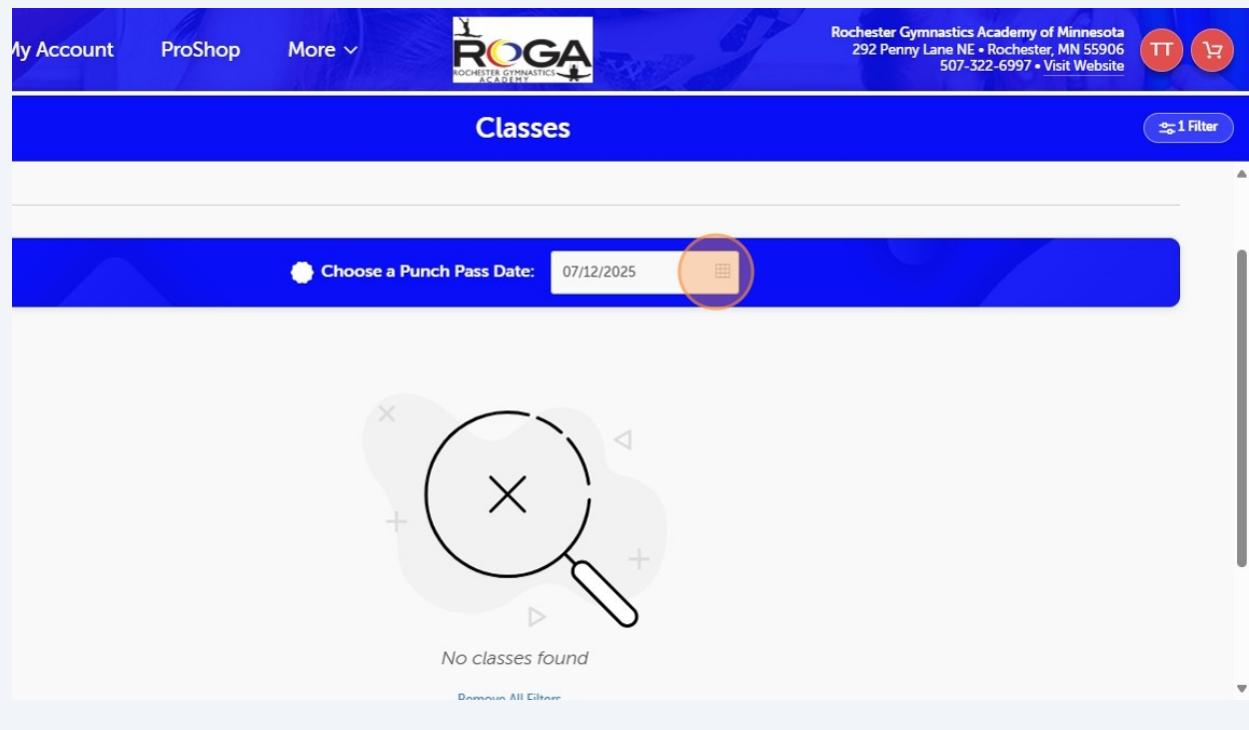
The screenshot shows the ROGA (Rochester Gymnastics Academy of Minnesota) account dashboard. At the top, there are links for 'My Account', 'ProShop', and 'More'. The ROGA logo is in the center, and the address '292 Penny Lane NE • Rochester, MN 55906' and phone number '507-322-6997' are to the right. Below the header, a blue bar says 'Account'. Underneath are tabs for 'Students', 'Payments', 'Transaction History', 'Account Information', and 'Login/Security'. Three student profiles are listed: Alison, Jamie, and Olivia. Each profile has two buttons: 'Enrollments' and 'Evaluations' (yellow star icon). Below these are 'Makeups' and 'QR Codes' buttons. The 'Passes' button for Olivia is highlighted with a red circle. Each student profile has an 'Edit Student' button at the bottom.

3 Click "Use for Class"

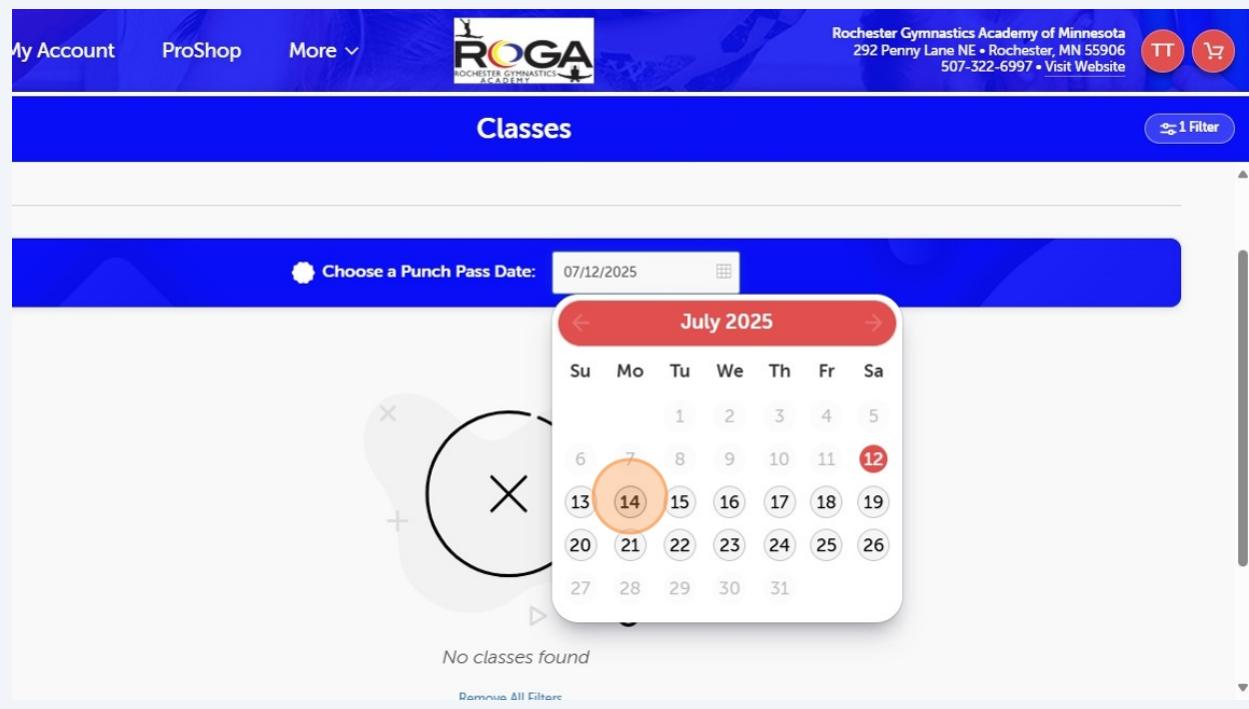


The screenshot shows the 'Olivia's Passes' page. At the top, there are links for 'My Account', 'ProShop', and 'More'. The ROGA logo is in the center, and the address '292 Penny Lane NE • Rochester, MN 55906' and phone number '507-322-6997' are to the right. Below the header, a blue bar says 'Olivia's Passes'. The main content shows an 'Active (1)' section for an 'Adult Gymnastics Fitness Pass'. The pass has a red circular icon with a gear, the name 'Adult Gymnastics Fitness Pass', and the text '0 of 10 visits used'. It has two buttons: 'Active' and 'Student'. Below the pass are ten small circular icons. At the bottom, there are details: 'Purchased Jul 12th, 2025', 'Active Jul 12th, 2025', 'Expires Never', and 'Paid \$225.00'. To the right of the pass is a blue button with the text 'Use for Class', which is highlighted with a red circle. Below the active section is an 'Inactive (0)' section.

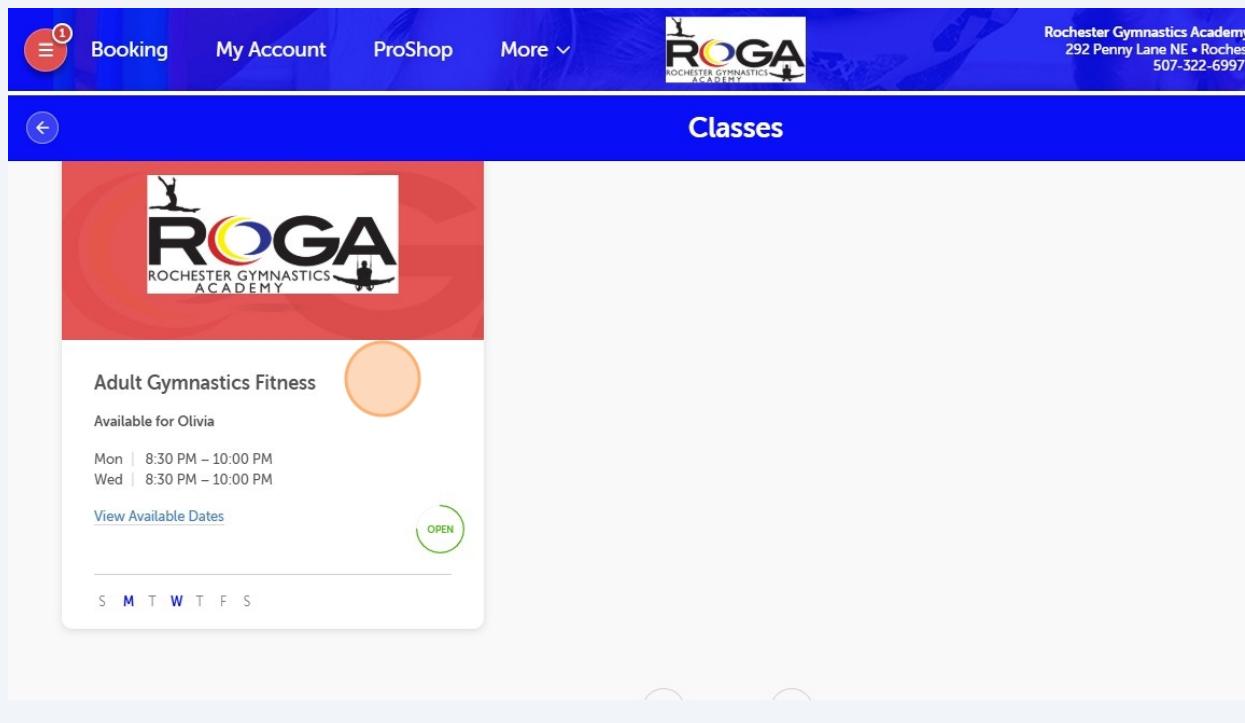
4 Click the "Choose a Punch Pass Date:" field.



5 Select a Monday or Wednesday date

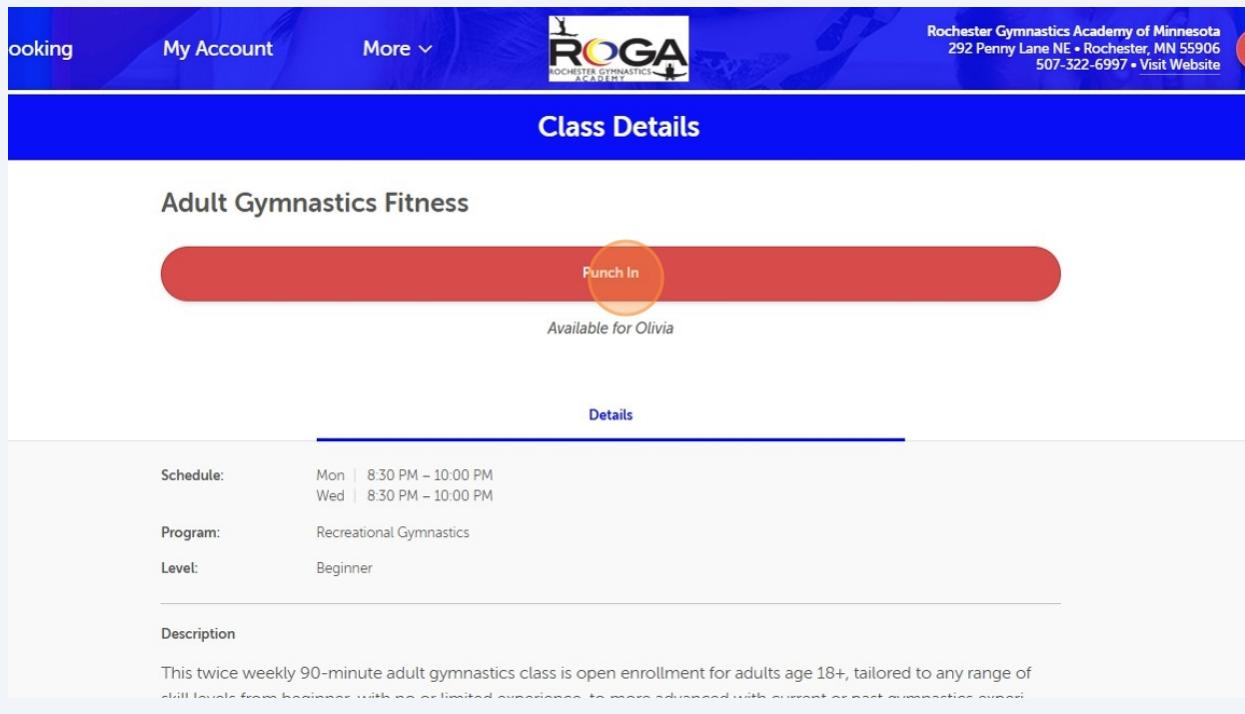


6 Click "Adult Gymnastics Fitness"



The screenshot shows the ROGA website's 'Classes' section. At the top, there are navigation links: 'Booking' (with a red notification badge), 'My Account', 'ProShop', 'More', and the ROGA logo. The ROGA logo features a stylized figure in mid-air above the letters 'ROGA', with the full name 'ROCHESTER GYMNASTICS ACADEMY' below it. To the right of the logo is the text 'Rochester Gymnastics Academy', '292 Penny Lane NE • Rochester, MN 55906', and '507-322-6997'. Below the header, a blue bar says 'Classes'. The main content area displays a class card for 'Adult Gymnastics Fitness'. The card has a red header with the ROGA logo. The class name 'Adult Gymnastics Fitness' is in bold black text. Below it, it says 'Available for Olivia'. It lists 'Mon | 8:30 PM – 10:00 PM' and 'Wed | 8:30 PM – 10:00 PM'. There is a 'View Available Dates' link and a green 'OPEN' button. At the bottom of the card, there is a weekly calendar with days S, M, T, W, T, F, S. A red circle highlights the 'Adult Gymnastics Fitness' card.

7 Click "Punch In"



The screenshot shows the 'Class Details' page for 'Adult Gymnastics Fitness'. The top navigation links are 'Booking', 'My Account', 'More', and the ROGA logo. The ROGA logo is identical to the one on the previous page. To the right, it says 'Rochester Gymnastics Academy of Minnesota', '292 Penny Lane NE • Rochester, MN 55906', '507-322-6997', and 'Visit Website'. Below the header, a blue bar says 'Class Details'. The main content area shows the 'Adult Gymnastics Fitness' class details. It has a red button with the text 'Punch In' in white. Below the button, it says 'Available for Olivia'. There is a 'Details' link. Below the link, there are sections for 'Schedule', 'Program', and 'Level'. The 'Schedule' section lists 'Mon | 8:30 PM – 10:00 PM' and 'Wed | 8:30 PM – 10:00 PM'. The 'Program' section says 'Recreational Gymnastics'. The 'Level' section says 'Beginner'. At the bottom, there is a 'Description' section with a detailed paragraph about the class. A red circle highlights the 'Punch In' button.

8

Click "Close"

The screenshot shows a website for Rochester Gymnastics Academy of Minnesota. At the top, there are navigation links: 'Booking', 'My Account', 'More', and the 'ROGA' logo. To the right, the text 'Rochester Gymnastics Academy of Minnesota', '292 Penny Lane NE • Rochester, MN 55906', '507-322-6997 • Visit Website', and a red 'T' icon are displayed. Below the header, a blue banner says 'Class Details'. A red callout box is overlaid on the page, containing the text 'Olivia has successfully punched in for Adult Gymnastics Fitness on 07/14/2025' with a 'Close' button. The main content area shows class details: 'Adult Gymnastics Fitness', 'Schedule: Mon | 8:30 PM – 10:00 PM, Wed | 8:30 PM – 10:00 PM', 'Program: Recreational Gymnastics', and 'Level: Beginner'. A 'Description' section is partially visible at the bottom.